



## THANK YOU FOR YOUR EVENT ENQUIRY!

Herewith information on **Cartel Rooftop** and **IC|IC Auditorium** at 71 Waterkant Street, Cape Town  
Managed by NVD Property & Project Management

**\* All prices exclude 14% VAT**

### VENUE HIRE

ROOFTOP VENUE HIRE – HALF DAY	R20 000	(06h00 - 14h00 / 16h00 - 02h00)
ROOFTOP VENUE HIRE – FULL DAY	R30 000	(09h00 - 02h00)
AUDITORIUM VENUE HIRE – HALF DAY	R12 000	(06h00 - 12h00 / 12h00 - 18h00)
AUDITORIUM VENUE HIRE – FULL DAY	R15 000	(06h00 - 18h00)

\*please enquire with our events team should your event times fall out of our times specified – will be happy to accommodate every brief

### ADDITIONAL CHARGES

AV SPECIALIST	R350 per hour – minimum of 4 hours (Auditorium)
VENUE MANAGER	R300 per hour, required from 1 <sup>st</sup> supplier in to last supplier out
ON-SITE EVENT CLEANER	R1 000 per shift
POST EVENT CLEANING	R2 500 per venue
BAR STAFF	R1 000 per barman up to 10 hours
GLASS RENTAL	Dependent on brief
CARTEL BAR	Tab / Cash Bar dependent on brief

### OPTIONAL EXTRAS

DJ & SOUND PACKAGE	Starting from R5 000
DANCE FLOOR	Starting from R5 500
BEDOUIIN TENT	Starting from R6 000
PROFESSIONAL WINDOW CLEANING	R1 500 per venue
WIFI	R500 per 10 GB
PORTERS	Dependent on brief, should changes to furniture setup be required

**NINA VAN DEVENTER**

PROPERTY & PROJECT MANAGEMENT

e [nina@nvdproperty.co.za](mailto:nina@nvdproperty.co.za) | w [www.nvdproperty.co.za](http://www.nvdproperty.co.za)  
m +27 76 336 2130 | t +27 79 180 3378



address NVD Property & Project Management  
71 Waterkant Street, Cape Town, 8000



PRINTING SERVICE	R1.60 p/page black & white, R2.50 p/page colour
PARKING	On street parking / parking lot across the fan walk free after hours
CATERING	We have preferred catering suppliers that will be able to assist you with your catering / hiring / staffing requirements
EVENT SERVICES	NVD Property & Project Management will be happy to assist with additional services required

## DESCRIPTION OF THE IC | IC AUDITORIUM

CAPACITY	98 Seater Auditorium Can accommodate up to 170 seats at additional charge
ADDITIONAL FACILITIES	Modern Bar Entertainment deck with mountain and city views Meeting rooms available on request
PICTURES	<a href="http://www.nvdproperty.co.za/gallery/icicauditorium">www.nvdproperty.co.za/gallery/icicauditorium</a>
ADDITIONAL INFO	<a href="http://www.nvdproperty.co.za/properties/ideas-cartel-auditorium-102/view">www.nvdproperty.co.za/properties/ideas-cartel-auditorium-102/view</a>

## DESCRIPTION OF THE CARTEL ROOFTOP

CAPACITY	150 cocktail style 120 seated on long tables
ADDITIONAL FACILITIES	The bar is managed by Cartel Bar as a separate entity to the venue 360 degree views of the city & Table Mountain In-house sound system for background music Furniture to seat up to 80 guests
PICTURES	<a href="http://www.nvdproperty.co.za/gallery/cartel-rooftop-bar">www.nvdproperty.co.za/gallery/cartel-rooftop-bar</a>
ADDITIONAL INFO & FLOOR PLAN	<a href="http://www.nvdproperty.co.za/properties/cartel-rooftop-bar-101/view">www.nvdproperty.co.za/properties/cartel-rooftop-bar-101/view</a>
AVAILABLE FOR SHOOT & FILMS	Email detailed shoot brief to: <a href="mailto:Nina@nvdproperty.co.za">Nina@nvdproperty.co.za</a>  Brief to include: Production Company & Job Name to avoid double bookings Film or Stills Number of pax on site (crew, actors, producers, director's total) Hours Areas interested in

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## VENUE RULES & REGULATIONS

- Day event times: 06h00 – 14h00
- Evening event times: 16h00 – 02h00
- Weddings / Full day event times: 09h00 – 02h00
- Please enquire with our events team should your event times fall out of these parameters.
- Supplier load out must take place straight after event unless otherwise arranged.
- Music must be turned down by 22h00 during weeknights and by 00h00 on weekends.
- No live bands or loud music will be allowed on a Sunday.
- The venue will be handed over clean – suppliers must remove all rubble and garbage from the venue.
- Post event cleaning fee over and above venue hire will be charged.
- Operations document with supplier details and load in and load out schedule need to be supplied to venue.
- No smoking in the venue – outside balcony only.
- The venue is supplied with furniture. It is the client's obligation to ensure furniture is placed back in their original positions unless arrangements have been made with the venue – porters arranged.
- Please consider Hemelhuijs Restaurant during their operating times between 09h00 and 16h00 (Monday – Saturday).
- Parking: off street parking in Bree Street, Buitengracht Street & Riebeeck Street. Parking lot on the corner of Buitengracht & Waterkant Street (across the fan walk bridge) has 80 parking bays that is open to the public after hours and on weekends.
- Courtyard is off-limits – you can drop off your equipment and then move the cars again. A maximum time of 10 minutes per vehicle is allowed. Loading zones are available in Waterkant Street, Buitengracht Street & Bree Street. Securing of these loading zones need to be arranged by the client through the City of Cape Town.
- Protect the lift – only smalls will be allowed in the lift. The lift is weight sensitive and you cannot hold the doors open with your hands / by placing something in front of it. Use the "hold open" button please.
- Use the emergency exit staircase (white stairs) to access the rooftop for bigger / heavy items.
- Toilets are available on the 1<sup>st</sup> floor. Wheelchair friendly bathroom on premises as well.

## DISCLAIMER & INDEMNITY

- Please note that, should there be any damage to either the venue or its contents during the event, the client will be held responsible. Confirmation of an event serves to confirm that any damage will be repaired or replaced without question by the client within a 7-day period of the event.
- Guests attend this establishment at their own risk. The Proprietor\*, its agent/s and or its employee/s shall not be held liable for, and the guest/s hereby waive/s and abandon/s any claims of whatever nature including but not limited to that of theft, injury, loss or damage of whatever nature, against the Proprietor\*, whether arising from the Proprietor's\* default, negligence or otherwise.
- The guest/s in addition to the aforesaid, hereby indemnify the Proprietor\* against any claims which may arise from whatever nature, whether arising from the Proprietor's\* default, negligence or otherwise.
- The Proprietor\* at the above 71 Waterkant Street venues (Cartel Rooftop Bar, IC Auditorium and IC Courtyard) has taken all reasonable precautions to ensure your safety at these venues but your attendance at these venues is entirely at your own risk. By attending you hereby waive any right to institute any claim against and indemnify The Proprietor\*, its officials, employees or agents, in respect of any loss, damage, harm, injury or death which you may sustain during your attendance at these venues and any loss or damages which may be sustained as a result of any claim which may be instituted against The Proprietor\* by any third party arising out of any loss, damage, harm, injury or death caused by you whilst attending an event or shoot at the above mentioned venues.
- \*Proprietor = The Schuyler Group (Pty) Ltd trading as IC|IC, Nina van Deventer (Pty) Ltd trading as NVD Property & Project Management and Cartel Bar (Pty) Ltd. Owners: Schuyler Bruce Vorster, Nina van Deventer & Daniel Charl Cronje
- By confirming an event at our venues listed in this document, the client accepts the above terms and conditions.

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