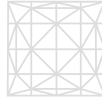




OCULAR

LOUNGE & EVENTS SPACE

VENUE PORTFOLIO
2023/24



ABOUT THE BUILDING

ZEITZ MUSEUM OF CONTEMPORARY ART AFRICA (ZEITZ MOCAA)

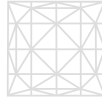


As a not-for-profit public cultural institution, donations to Zeitz MOCAA and philanthropic support from individuals, corporations and foundations are an integral part of helping the museum fulfill its mission.

Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA) collects, preserves, researches, and exhibits twenty-first century art from Africa and its Diaspora; hosts international exhibitions; develops supporting educational and enrichment programmes; encourages intercultural understanding; and guarantees access for all.

Over one hundred galleries are dedicated to a permanent collection; temporary exhibitions; and Centres for Art Education, Curatorial Excellence, Performative Practice, Photography, the Moving Image, and the Costume Institute. Zeitz MOCAA was established through a partnership between the V&A Waterfront and Jochen Zeitz in 2013.





DEAR PROSPECTIVE CLIENT



OCULAR Lounge & Events Space on Level 6 of the Zeitz MOCAA is a multi-functional event and eatery space which looks out onto the museum's Rooftop Terrace. It truly is a breathtaking event venue which can accommodate up to 200 guests with a 270-degree view of Cape Town, and possibly the best view of Table Mountain in the city.

The Aleit Group, renowned for its spectacular, high-end events and weddings for nearly 20 years, has been appointed by the Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA) as the exclusive restaurant and event operator throughout the museum. This includes the management of the multi-functional OCULAR LOUNGE AND EVENTS SPACE on Level 6, as well as all events hosted within the museum.

For anyone looking to host a remarkable event, the museum space is unlike anything on the continent. In fact, it is arguably unlike anything in the world. Available for private functions, after hours, the Atrium is an exceptional space for arrival drinks and canapés.

We explore you to come and experience the venue for yourself.

Our dedicated project management team would be delighted to guide you through the space.





OPTION 1

OCULAR EVENTS AND LOUNGE SPACE | R100 000 EX VAT

Prices may be reviewed at any time



The venue hire includes the exclusive use of OCULAR Lounge & Events Space on Level 6 of the Zeitz MOCAA, as well as the use of the Rooftop Terrace which can only be accessed from the venue space. Please note: No access to the Rooftop Terrace after 22h00. The venue can accommodate up to 200 guests for cocktail-styled events, and 180 guests for gala dinners. Please note that your guests will use a side entrance into the museum if this option is selected.

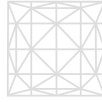
INCLUSIONS

- Exclusive use of the Rooftop Terrace on Level 6 from 18h00 – 22h00
- Back-up generator capacity
- Disabled access and bathrooms
- Monitored security
- Air-conditioning
- Smoking balcony (closes at 23:00)
- Fully-licensed bar
- 100 venue chairs
- 4 Cocktail Tables + barstools
- Deconstructed lounge pockets

EXCLUSIONS

- The Zeitz MOCAA Atrium
- Glassware, Cutlery and Crockery for table settings
- Décor + Furniture
- Entertainment + AV
- Food + Beverages
- Staffing + Physical Security
- Parking
- Museum Entrance Fee (where applicable)
- Cleaning of the venue





OPTION 2

OCULAR + THE ATRIUM | R100 000 EX VAT + 22 EX VAT

Prices may be reviewed at any time



If you wish to make your event even more spectacular, we recommend that you hire the Zeitz MOCAA Atrium in addition to OCULAR Lounge & Events Space on Level 6. This option is available for events with a maximum of 200 guests.

Should you choose this option you will be able to use the Atrium for a maximum of 90 minutes, after which your guests will make their way upstairs to OCULAR Lounge & Events Space. The Atrium is accessed through the main museum doors on the ground level. When your guests enter, they will be welcomed by a towering view of magnificent Atrium silos.

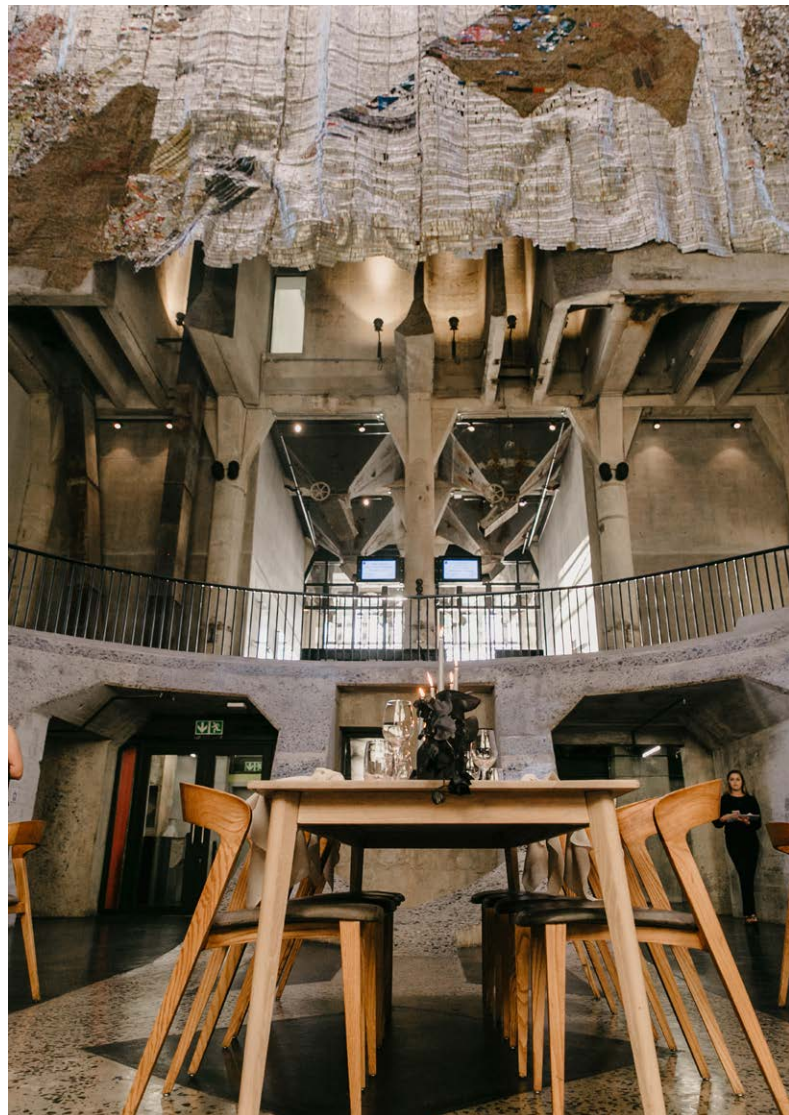
Please note that no large items are permitted in the Atrium or in museum spaces. This includes all hiring and decorations. All furniture and hired items will have to be approved by venue management prior to the event date.

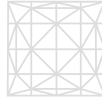
INCLUSIONS

- Exclusive use of the Rooftop Terrace from 18h00-22h00
- Air-conditioning
- Fully-licensed bar
- The Zeitz MOCAA Atrium
- Disabled access
- Smoking balcony (closes at 23:00)
- 100 venue chairs
- 4 Cocktail Tables + barstools
- Back-up generator capacity
- Use of the Atrium for a welcome venue
- Deconstructed lounge pockets

EXCLUSIONS

- Staffing + Physical Security
- Parking
- Cutlery, Crockery, Glassware for table settings
- Cleaning of the venue
- Décor + Furniture
- Entertainment + AV
- Food + Beverages





OPTION 3

THE ATRIUM | R85 000 EX VAT

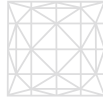
Prices may be reviewed at any time



The Atrium is accessed through the museum doors on the ground level and can accommodate 200 guests. The Atrium is the heart of the museum, connecting what were once two separate buildings. Cathedral-like, it rises 33m high, carved out of the original silo bins, and is an architectural wonder. The atrium bowl can accommodate up to 30 guests seated.

Please note that no large items are permitted in the Atrium or in museum spaces. This includes all hiring and decorations. All furniture and hired items will have to be approved by venue management prior to the event date.





WEDDINGS



Please note that a standard R 35 000 ex VAT coordination fee applies to all wedding bookings coordinated by Zeitz MOCAA Events. This includes complete wedding coordination from start to finish of your special day.

Correspondence between us will enable us to assess your individual needs and preferences. Choosing us as your event partner means that we will be at your beck and call while ensuring you have a fully customised, stress-free experience. Should you confirm your event with Zeitz MOCAA Events, you also have the option of a free, hour-long consultation with our coordination team. During the consultation, we will advise you on the different service professionals available to you, -and brainstorm creative ideas for your occasion. We only work with some of the country's leading service providers who, in turn, will ensure that your event is perfectly seamless. Our venue management team is ready to coordinate all aspects of your event.





SHOOTS



The starting rates for shoots at Zeitz MOCAA are excluding VAT:

Stills Shoot - [4 hours] R20 000

Film Shoot - [4 hours] R75 000

All shoots at Zeitz MOCAA, unless otherwise advised upon,
can only take place before or after operating hours.

All requests for shoots within Zeitz MOCAA may be directed
to Nina van Deventer on nina@nvdproperty.co.za.

All applications for exterior shoots need to be directed to Penny Randall
at the V&A Waterfront Permit Office on prandall@waterfront.co.za.

OCULAR LOUNGE & EVENTS SPACE

All requests for shoots within OCULAR Lounge & Events Space may be directed
to Nina van Deventer on nina@nvdproperty.co.za.

Stills shoot: maximum of 15 pax - 10 hour shoot day - R 30 000 ex VAT

Film shoot: maximum of 50 pax - 12 hour shoot day - R 60 000 ex VAT

Please note that the above rates only grant access to OCULAR Lounge & Events Space.

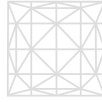
The Rooftop Terrace, the Atrium and other museum spaces are not included in these rates.

Please note that additional staff, security and cleaning costs may apply,
based on the shoot brief.

THE ATRIUM, THE ROOFTOP TERRACE & ALL MUSEUM SPACES

Applications for commercial productions where Zeitz MOCAA acts only as a location are
to be directed to Zeitz MOCAA - Jason Raaff on jason.raaff@zeitzmocaa.museum.





VENUE PARTICULARS



OPENING & CLOSING TIMES

Events may only begin from 18h30. Should your event have an intricate setup the event start time will have to be pushed later. This is especially the case for the Atrium.

The venue hire is based on an event ending at 00h00 on the event date. Should you wish for your event to extend past 00h00; this will be at the sole discretion of the venue management and an additional fee will be charged per hour.

Due to strict noise regulations and being accommodating to our neighbour, The Silo Hotel, regrettably no access will be granted to the Rooftop Terrace after 22h00. Projected sound on the Rooftop Terrace is only permitted until 20h00. Thereafter, only soft background music may be played until 22h00. At 22h00 the doors leading from the venue to the Rooftop Terrace will be locked.

SETUP TIMES

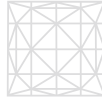
Setup in the Atrium may begin at 18h00, after the museum has closed to the public.

Set-up for OCULAR Lounge & Events Space may begin from 17h30

Set-up on the Rooftop Terrace may begin at 18h00, after the museum has closed to the public

Load-in for the mountain side of the venue may commence from 09h00

The exact set-up times required need to be briefed to the project manager two weeks prior to the event date. Changes in setup times are dependent on availability and on the complexity of your event. Should set-up be required for a full day prior to the event then a venue hire charge will be applicable.



VENUE PARTICULARS



DELIVERIES

We have a delivery entrance with a service lift for service providers. Deliveries and collections need to be pre-arranged with the supervisor so that the venue can oversee all load in and load out and arrange for the lift to be programmed for deliveries.

POWER

Please note that our 3 phase 60m plug will have to be used for events where a great amount of power is required. The appropriate equipment required will then be quoted.

BRANDING

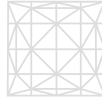
Please note: no branding is permitted in any museum spaces, including the Atrium and the Rooftop Terrace. Branding will only be permitted in OCULAR Lounge & Events Space on Level 6 Zeitz MOCAA

VENUE BOOKINGS & CHARGES

A 50% deposit of the total venue hire along with a signed copy of the Venue Hire Agreement and proof of payment is required to secure an event date. Card facilities are available on request.

A quotation for a provisional booking is valid for five (5) days after which confirmation and payment is required. A refundable deposit of R10 000.00 including VAT is required for any shortages, damages or breakages to any property, the balance of which will be repaid within two weeks after the event.

The client will be held responsible for any and all shortages, damages or breakages that might occur to stock. Please note a cancellation constitutes a non-refundable venue hire.



VENUE PARTICULARS



HOSPITALITY

Zeitz MOCAA Food and Events has the exclusive food & beverage rights for your event.

BAR & STAFFING

Bar service staff and waitrons will be managed by Zeitz MOCAA Food and Events. We offer a comprehensive service, which is sure to meet all of your staffing, waitron and beverage expectations. This service will not be outsourced to the client, caterer or any other party involved. Zeitz MOCAA Food is fully licensed. Various bar options and beverage lists are available on request; and is to be confirmed prior to the function

HOSTESSES & SUPERVISORS

In order to ensure a smooth guest experience hostesses are required for ushering all guests to and from the venue. Directional signage is advised in order to improve the guest experience. We require a minimum of 2 supervisors on the day of the event that will handle all aspects from load in until breakdown.

CUISINE

In instances where an entire event has special dietary requirements due to religious beliefs, the Executive Chef will gladly suggest an alternative catering company. Kosher & Halaal catering will be outsourced to a preferred supplier and there will be an additional fee of R30 000 excluding VAT for use of the kitchen facilities, equipment and utensils. However, if there are only a few guests with special dietary requirements, then the Executive Chef will outsource these few meals and we will invoice you for them accordingly.



VENUE PARTICULARS



SECURITY, PARKING AND CLEANING

Security and cleaning will be managed by Zeitz MOCAA Food and charged accordingly.

Security is required for loading in, loading out as well as for the duration of the event.

Validated parking tickets for parkade 2 can be arranged on behalf of the client where required.

MUSIC & ENTERTAINMENT

We work with leading AV & Sound supplier, Sense AV, who are well versed with the set-up needs of the venue.

In addition, we have relationships with entertainment specialists who will be able to cater to any event requirements and to all tastes.

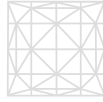
DÉCOR & FURNITURE

The venue comes equipped with limited furniture and we work alongside our preferred supplier a|CREATE who will be able to customise a lookbook for your event

NATURE OF THE VENUE

The installations and exhibitions in the Atrium and The Rooftop terrace are at the sole discretion of the Zeitz MOCAA Museum and are subject to change throughout the year. Removal of sculptures/exhibitions cannot be guaranteed and are subject to a removal fee.





GET IN TOUCH



Should you wish to make a booking for a venue space,
or should you have any questions - please do not hesitate to contact us:

info@zeitzmocaaevents.com

+27 (0)21 007 2572

V&A Waterfront, Silo District, S Arm Road, Waterfront, Cape Town, 8001